



Westminster Fire Engine & Hose Co., No. 1

JOB DESCRIPTION

TITLE: EMERGENCY MEDICAL TECHNICIAN/ FIRE FIGHTER

JOB SUMMARY:

Under the direct supervision of the Shift Leader, who reports to the Lieutenant, provides basic life support care; performs fire suppression and prevention duties to protect life and property; provides emergency rescue; utilizes various tools and power equipment in rescue operations; maintains department equipment, vehicles and facility;

ESSENTIAL JOB FUNCTIONS:

- Provides EMT functions, drives medic unit, or rides as fire fighter.
- Provides emergency medical treatment to injured, sick and convalescent persons using modern emergency medical equipment and techniques.
- Administers first aid; assists advanced life support providers at medical emergencies; applies techniques for the control of bleeding; utilize immobilization techniques to stabilize patient; perform cardiopulmonary resuscitation.
- Provides emergency medical services as required by the Maryland Medical Protocol for EMS providers.
- Responds to fire alarms, lays and connects hose; hold nozzle and direct water streams; raise and climb ladders; assists with ventilation ,entry; assists in rescue, freeing victims from situations in which they are physically trapped; utilize and maintain self-contained breathing apparatus (SCBA).
- Operates all types of firefighting and rescue equipment such as portable fire extinguishers, power tools, hand tools, and related equipment such as fans, forcible entry tools, pike poles and axes.
- Participates in tours, fire prevention, and other public interactions.
- Prepares and maintains a variety of logs, reports and related documents.
- Attends training sessions that include firefighting techniques, emergency medical care, and the proper use of related tools and equipment.
- Performs various duties in the maintenance of station facilities and equipment. Cleans fire department tools, apparatus, and facilities.
- Functions as a team member in all fire, rescue and emergency medical calls for service.
- Operates and maintains a variety of fire department vehicles to include, ambulances, utility trucks, and other vehicles within the class of your driver's license in all weather and conditions.

OTHER DUTIES:

- Performs other duties as assigned

KNOWLEDGE, SKILLS AND OTHER ABILITIES

KNOWLEDGE OF

- Emergency medical services
- Principles, practices and procedures of modern firefighting.
- Ambulances, fire apparatus, equipment, tools, devices, facilities and the proper use and maintenance.
- Principles and practices of emergency medical care such as basic life support, cardiopulmonary resuscitation, and other medical assistance techniques.
- Motor Vehicle Administration laws as they apply to emergency vehicles.

SKILLS IN

- Selecting and applying appropriate emergency treatment and using specialized equipment and apparatus.
- Analyzing fire and emergency situations and providing an effective course of action.
- Effectively dealing with people under stress, the influence of drugs and alcohol, mental health issues, and the elderly.
- Demonstrate professional courtesy and behavior at all times.
- The operation of emergency apparatus and equipment.
- Maneuvering apparatus at emergency scenes
- Performing minor repairs and preventative maintenance of equipment

ABILITY TO

- Work in a stressful environment while maintaining composure.
- Write clearly and informatively, edits work for spelling and grammar, varies writing style to meet needs, and able to read and interpret written information.
- Access a computer for a variety of departmental needs, reporting, scheduling, and other associated tasks.
- Carry out instructions furnished in written, oral or diagram form, and to resolve problems involving several variables in an assortment of situations.
- Read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Undertakes self-development activities seeks increased responsibilities and asks for or offers help when needed.

- Maintain licenses and other required job certifications.
- Function as part of a crew.

MINIMUM QUALIFICATIONS

- High school diploma, or GED
- Minimum Valid Class C driver's license with no greater than 3 points
- Current Certification of Maryland Emergency Medical Technician (EMT-B)
- Completion of Emergency Vehicle Operators Course (EVOC)
- NIMS 100, 200, 700 & 800
- Firefighter I or equivalent
- Firefighter II must be completed within 12 months of employment
- Hazardous Materials Operations
- MFRI Truck Company Fireground Operations or equivalent within 18 months of employment
- MFRI Rescue Technician – Vehicle and Machinery Extrication or equivalent within 24 months of employment
- Completes other required certifications as mandated by the Fire Chief

PHYSICAL REQUIREMENT/DEMANDS

- Frequent need to stand, walk, sit, talk or hear, use of hands to finger, handle or feel and perform other similar actions during the course of a work day.
- Exposure to Immediately Dangerous to Life or Health (IDLH) environment's.
- Perform duties while wearing protective gear, helmets, gloves, hoods, and breathing apparatus.
- Annual Carroll County Emergency Services Association physical and satisfactorily pass the medical requirements.
- Must be able to occasionally lift and/or move up to 125 pounds.
- Work in a drug/alcohol free environment; with mandatory and pre-employment drug testing.

UNUSUAL DEMANDS

- Assigned to work on either a rotating or fixed shift basis, which will include nights, evenings, weekends, and/or holidays
- Subject to call to duty in emergencies, and may be required to work overtime with little or no notice
- Subject to mandatory call backs

FLSA STATUS:

- Non-Exempt

EMPLOYEE ACKNOWLEDGEMENT

I _____ Accept, Agree and Acknowledge Review of This Job Description.
(Employee's Name –PRINT Name)

Employee's Signature

Date

Lieutenant's Signature

Date

Chief's Signature

Date

President's Signature

Date

Administrator's Signature

Date